



## CUSTOMER SERVICE ASSOCIATE/CROP SCOUT

### Why work for Holmes Agro?

#### TEAMWORK



We are a team of dynamic and dedicated individuals with a passion for agriculture

#### LEARN



Many training and education opportunities on the job from both internal and external resources

#### GROW



Opportunities to grow, advance, and experience many different roles

#### REWARDS



Competitive wages and performance incentives

*Please submit your resume in confidence by email to:*



WatchUsGrow@holmes  
agro.com

### Responsibilities

- Work with customers in an orderly and efficient manner with regards to sales and service
- Provide professional and efficient service to customers both on the phone and in person.
- Be knowledgeable about Holmes Agro's Lawn and Garden product line up
- Maintain a clean, organized workspace to efficiently locate and ship product
- Be diligent with paperwork when shipping and receiving products.
- Assist Accounts Receivable Clerk by creating and editing load out tickets, preparing monthly statements for mailing/e-mailing and filing.
- Maintain facility appearance through house keeping, lawn maintenance, trimming, weeding etc.
- In-season crop scouting field walks and reporting on weed, insect, and disease pressure

### Qualifications

- A positive attitude and a dedication to personal improvement and skill development
- Good oral and written communication skills and a strong attention to detail
- Working knowledge of Microsoft software (Excel, Word, etc.)
- Willingness to learn accounting software (Agre)
- Ability to self-manage time and priorities
- Willing to work seasonably long hours as required
- Customer service oriented and able to work in a fast-paced environment both as an individual and part of a team